Criterion 1 - Curricular Aspects

Key Indicator – 1.1 Curricular Planning and Implementation

QlM 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Table of contents

Sr. No.	Particulars	Page No.
1	Teaching & Learning Procedure Manual of ISO 21001-2018	01 - 11
2	Academic Calendar	12 - 21
3	Faculty Diary	22 - 54
4	Syllabus Coverage	55 - 56
5	ISO 21001 : 2018 Certificate	57

Teaching & Learning Procedure Manual of ISO 21001-2018

	Thakur Ramnarayan College of Arts & Commerce	Doc. Ref. :-	TRCAC/EOMS/PM/02
THAKUR TRUSTS	**Procedure Manual (PM)** **Part II** **Institutional Processes (IP)**	Issue No. :- **01** Issue Date :- **01/11/2020**	

Section	Page	Title	Revision	Rev. Date
02	**Page 1 of 11**	**Teaching Learning**	**A**	**01/11/2020**

2 Teaching Learning

2.1 Purpose

a) To ensure effective curriculum planning and delivery through a well-planned and documented process

2.2 Scope

a) Course curriculum of MSBSHSE and Choice Based Credit System (CBCS) curriculum of MU
b) Crosscutting issues relevant to professional ethics, gender, human values, environment, and sustainability integrated into the curriculum
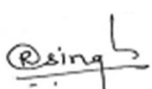
2.3 Targets and goals

a) **Targets**

a) To ensure availability of all learning resources before the start of the term/semester
b) To ensure the effective conduct of lecture, practical and tutorial as per timetable to cover 100% syllabus
c) To ensure zero academic loss due to co-curricular, extra-curricular and extension activities
d) To ensure student success in Continuous Internal Evaluation (CIE) /MSBSHSE/MU examination as per the educational organization objective
e) To ensure student feedback about faculty teaching a course is at least 75%

b) **Goals**

a) To develop competency and capability in faculty to take up new courses which may be introduced due to syllabus revision from time to time
b) To train faculty to adapt to new teaching learning methodologies
c) To ensure the continuity of teaching learning process in any crisis

2.4 Responsibilities

Sr. No.	Activity	Responsibility
1	Identification of documented information, resources, and training needs	Principal

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Approved By: Secretary

1

	Thakur Ramnarayan College of Arts & Commerce	Doc. Ref. :-	TRCAC/EOMS/PM/02
	Procedure Manual (PM) **Part II** **Institutional Processes (IP)**	Issue No. :-	**01**
		Issue Date :-	**01/11/2020**

Section	Page	Title	Revision	Rev. Date
02	**Page 2 of 11**	**Teaching Learning**	A	**01/11/2020**

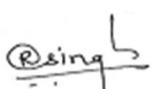| 2	Preparation of timetable	Timetable Committee
3	Preparation of programme outcomes, course outcomes and teaching plan	Faculty
4	Conducting lectures, practical and tutorials	Faculty
5	Additional requirements for special needs education	Programme Coordinator
6	Control of educational nonconforming outputs	Programme Coordinator
7	Overall monitoring and control	Principal

2.5 Procedure

The procedure is based on effective delivery of Lecture/Practical/Tutorial as per timetable, academic calendar, and teaching plan. In case of any shortcoming in teaching learning process, necessary remedial work is carried out in coordination with the Programme Coordinators. Learning of the student is monitored by the faculty and Programme Coordinators based on continuous evaluation. All lectures and tutorials/practical are conducted as per the teaching plan and are reviewed from time-to-time to improve the efficiency and effectiveness of the teaching-learning process during term/semester. Students' learning is validated through mock activities, continuous internal evaluation (CIE) and semester end examinations (SEE). The process is monitored at three levels viz. Faculty, Programme Coordinators and Principal to avoid lapses.

Existence of communication channels is ensured by TRCAC so that special needs students can receive the information they need for their activity.

TRCAC has determined following inputs required and the outputs expected from Teaching-Learning Process:

Input required	From	Output expected	To
1. Number of students 2. Number of classrooms 3. Number of computer laboratories 4. Faculty	1. Admission	1. Daily attendance record 2. Defaulter list 3. Syllabus coverage 4. Feedback	1. Examination 2. Library 3. Co-curricular, Extra - curricular and Extension Activities 4. Placement and Higher Education

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Approved By: Secretary

2.5.1 Identification of documented information, resources, and training needs

a) All the documented information such as forms/formats, files, registers, documented information of internal and external origin required for Teaching Learning Process is identified and controlled as explained in Control of Documented Information Process TRCAC/MP/01.

b) Identification of resources required for smooth conduction of the Teaching Learning process is initiated by the Principal as explained in Resources Process TRCAC/MP/02.

c) Good working conditions are provided to Faculty as explained in Work Environment Process TRCAC/MP/03.

d) Training needs of faculty are identified and training programmes are conducted as explained in Training and Development Process TRCAC/MP/04.

e) Requirements for Teaching and Learning resources such as reference books, textbooks, e- books, etc. are given to Librarian for the procurements before the start of the term/semester as per the Library Process TRCAC/IP/04.

f) All other resources (viz. stationary, displays, teaching aids, furniture, and fixture etc.) related to TLP are arranged before the start of the semester as per the Resources Process TRCAC/MP/02.

g) Timetable Committee, Attendance Committee and Discipline Committee are formed at the beginning of the academic year by the Principal and all the members and students are informed accordingly.

2.5.2   Preparation of timetable

a) Academic Calendar TRCAC/IP/02/FRM/01 is prepared by the Principal at least seven days before the commencement of the term/semester by considering the list of holidays.

b) Class, divisions, as well as courses, are allocated by the Principal to individual faculty before the start of the term/semester.

c) Workload Details TRCAC/IP/02/FRM/02 is communicated to the Timetable Committee.

d) Master Timetable TRCAC/IP/02/FRM/03 and Division-wise Timetable TRCAC/IP/02/FRM/04 are prepared by the Timetable Committee at least three days before the commencement of the term/semester taking into consideration the following design and development inputs:

   1) Number of divisions
   2) Workload allocation to individual faculty
   3) Availability of classrooms and laboratories
   4) Availability of visiting faculty
   5) Academic Calendar and syllabus

e) Master Timetable TRCAC/IP/02/FRM/03 and Division-wise Timetable TRCAC/IP/02/FRM/04 are validated by the Principal.

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	Thakur Ramnarayan College of Arts & Commerce	Doc. Ref. :-	**TRCAC/EOMS/PM/02**
THAKUR ® **TRUSTS**	**Procedure Manual (PM)** **Part II** **Institutional Processes (IP)**	Issue No. :-	**01**
		Issue Date :-	**01/11/2020**

Section	Page	Title	Revision	Rev. Date
02	**Page 4 of 11**	**Teaching Learning**	**A**	**01/11/2020**

f) Division-wise Timetable TRCAC/IP/02/FRM/04 is displayed on the notice boards at least three days before the commencement of the term/semester for information of students.

2.5.3 Preparation of programme outcomes, course outcomes and teaching plan

a) Term-wise/semester-wise teaching plan (Theory and Practical/Tutorials) is prepared by the faculty considering the following design and development inputs:

1) MSBSHSE/MU syllabus TRCAC/IP/02/EXT/01
2) Number of lectures/hours allotted to topics and subtopics as per the syllabus
3) Practical/Tutorials allotted as per syllabus
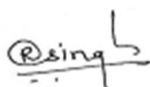
b) Faculty Diary (TRCAC/IP/02/REG/01) is maintained by each faculty which consists of the following design and development inputs:

1) Faculty Resume (TRCAC/IP/02/FRM/06)
2) Academic Calendar (TRCAC/IP/02/FRM/01)
3) Faculty-wise Timetable (TRCAC/IP/02/FRM/05)
4) Teaching Plan – Theory (TRCAC/IP/02/FRM/07)
5) Teaching Plan – Practical/Tutorials (TRCAC/IP/02/FRM/08)
6) Work Report (TRCAC/IP/02/FRM/09)
7) Attendance Record (TRCAC/IP/02/FRM/10)
8) Mark List (TRCAC/IP/02/FRM/11)
9) Examination Result Analysis (TRCAC/IP/02/FRM/12)
10) Leave Load Arrangement (TRCAC/IP/02/FRM/13)
11) Extra Lecture/Remedial Work Report (TRCAC/IP/02/FRM/14)
12) Individual Record (TRCAC/IP/02/FRM/15)

c) Once the courses are allotted, the Teaching Plan-Theory and Teaching Plan-Practical/Tutorials are prepared by the faculty. It takes the following design and development inputs:

1) MSBSHSE/MU syllabus TRCAC/IP/02/EXT/01
2) Number of teaching days available in the term/semester
3) Earlier Teaching plan
4) Student centric methods and ICT tools used
5) Timetable
6) Academic calendar
7) References

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	Procedure Manual (PM) **Part II** **Institutional Processes (IP)**	Issue No. :-	**01**
		Issue Date :-	**01/11/2020**

Section	Page	Title	Revision	Rev. Date
02	**Page 5 of 11**	**Teaching Learning**	**A**	**01/11/2020**
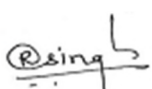
d) Programme Outcomes and Course Outcomes are documented by the faculty in Outcome Based Education (OBE) Document TRCAC/IP/02/INT/01.

2.5.4   Conducting lectures, practical and tutorials

a) Classes are engaged in accordance with the Division-wise Timetable TRCAC/IP/02/FRM/04.
b) Lectures are conducted by the faculty as per teaching plan and timetable. Course materials are given to the students well in time to enhance the lecture delivery in class.
c) Practical/Tutorials sessions are conducted by the faculty as per Teaching Plan and Timetable.
d) Lecture record is maintained in Work Report TRCAC/IP/02/FRM/09 on daily basis by individual faculty.
e) Practical/Tutorials records are maintained in Work Report TRCAC/IP/02/FRM/09 on daily basis by individual faculty.
f) Work Report TRCAC/IP/02/FRM/09 is checked on a weekly basis by the Principal or persons nominated by the Principal.
g) The attendance of students is maintained in Attendance Record TRCAC/IP/02/FRM/10 on regular basis.
h) Leave load arrangement is done by the faculty before availing any type of leave and record is maintained in Leave Load Arrangement Form TRCAC/IP/02/FRM/13.
i) In case of any faculty being absent without prior adjustment of academic load, a substitute faculty is sent to the class by the Programme Coordinator and a record is maintained by the faculty who was absent in the Leave Load Arrangement Form TRCAC/IP/02/FRM/13.
j) Academic loss in the subject due to the leave of the faculty is compensated within 15 days after joining by arranging extra lecture. A record is maintained in Leave Load Arrangement Form TRCAC/IP/02/FRM/13.
k) Extra lecture is arranged by the faculty to complete the syllabus if required and a record is maintained in Extra Lecture Load/Remedial Work Report TRCAC/IP/02/FRM/14.
l) Remedial lectures are arranged for slow learners and records are maintained in Extra Lecture Load/Remedial Work Report TRCAC/IP/02/FRM/14.
m) Mentoring is done for solving academic and other related issues of students and records are maintained in Student Mentoring Handbook TRCAC/IP/02/INT/02.

2.5.5   Additional requirements for special needs education

a) All faculty, staff and students are educated and trained in assimilation of students with special needs.
b) Students with special needs are identified and mentored.
c) Priority seating are arranged in classroom for students with special needs.
d) Flexibility in method of submission of class assignment/projects is given to of students with

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	Thakur Ramnarayan College of Arts & Commerce		Doc. Ref. :-	**TRCAC/EOMS/PM/02**
THAKUR® TRUSTS	**Procedure Manual (PM)** **Part II** **Institutional Processes (IP)**		Issue No. :-	**01**
			Issue Date :-	**01/11/2020**

Section	Page	Title	Revision	Rev. Date
02	**Page 6 of 11**	**Teaching Learning**	**A**	**01/11/2020**

special needs.

e) Peer mentoring is encouraged to promote inclusive education.

f) Parents are communicated regarding the overall performance of students with special needs at regular intervals.

2.5.6   Control of educational nonconforming outputs
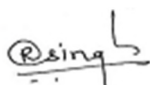
Following educational nonconforming outputs are identified in Teaching-Learning Process:

a) Cumulative non-coverage of the syllabus is more than 20% at the at the end of each month or at the end of semester

b) More than 20% faculty are not achieving the 75% satisfaction level

c) College results go 15% below the expected results which are defined in the educational organization objective

d) No efforts are taken to address problems of slow learners

2.11   Risks and opportunities

Sr. No.	Risk	Mitigation	Opportunity
1	Lack of co-ordination between Programme Coordinator/Faculty/ Students	The final timetable is distributed to respective Programme Coordinator, faculty, and students.	The smooth conduct of all the lectures by the faculty as mentioned in the timetable.
2	Non-availability of faculty due to leave	Lecture adjustment within or from other departments is done by the Programme Coordinator.	Increased flexibility and adaptability of the faculty helpful for the department.
3	Resignation of faculty during term/semester	At least 10-15 biodata should be ready in each department.	Can recruit well qualified and experienced faculty from the available biodata.
4	Closedown of institution due to crisis (pandemic, riots, social issues, etc.)	Training students and faculty for online education	Will increase awareness about various ICT tools which will enhance the quality of delivery and evaluation and will help in learning.
5	Lack of knowledge and understanding of students with special needs.	Proper information is collected during admission and communicated to faculty and staff regarding such	Training opportunities and sensitization of faculty in areas of special education

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	Thakur Ramnarayan College of Arts & Commerce	Doc. Ref. :-	**TRCAC/EOMS/PM/02**
	Procedure Manual (PM) **Part II** **Institutional Processes (IP)**	Issue No. :-	**01**
		Issue Date :-	**01/11/2020**

Section	Page	Title	Revision	Rev. Date
02	**Page 7 of 11**	**Teaching Learning**	A	**01/11/2020**
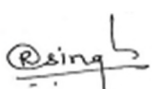
		students.	
6	Incidences discriminatory or unruly behavior of students on campus	Formation of Discipline committee and anti-ragging cell.	Promoting zero tolerance regarding discrimination and ragging

2.11 Monitoring and measurement

a) Cumulative Monthly Attendance Report TRCAC/IP/02/FRM/17 is submitted by the attendance committee on fifth of every month for display on the notice board. In case of the defaulter, corrective actions are initiated by the attendance committee as per the guidelines given by the Principal from time-to-time.

b) Cumulative Monthly Syllabus Coverage Report TRCAC/IP/02/FRM/18 is submitted by Programme Coordinators on fifth of every month during the term/semester to the Principal. Corrective actions are initiated and completed by the Programme Coordinators as needed.

c) Undertaking is taken from parents/guardians on Declaration by Parents/Guardians Form TRCAC/IP/02/FRM/19 at the start of the term/semester for ensuring the attendance and academic performance of the student.

d) Any document provided for use by the students is identified, verified, protected, and safeguarded. When any document is lost, damaged, or otherwise found to be unsuitable for use, students are reported and appropriate corrective actions are taken and documented information on what has occurred is retained.

e) Students' data i.e., their assignments, journals, project books etc. are kept under safe custody to ensure its protection and transparency. Only faculty members have access to students' data. Students are given access to their own data, and the ability to correct or update their own data. All appropriate measures are taken to ensure that students' data can only be accessed by faculty members. Technological protection measures are also validated.

f) Protection of data of students particularly in the scenario of on-line classes is ensured through Google Classroom. Only admitted students can join the google classroom and access their data i.e., assignments, grades, quizzes, etc. through their registered email ids.

g) Feedback on the academic performance and ambience of the institution, Course Survey, Exit Survey and Student Satisfaction Survey are conducted in each semester/year and appropriate corrective actions are initiated and completed by the Programme Coordinators as explained in Feedback and Survey Process TRCAC/MP/05.

h) Corrective actions for detected risks, educational nonconforming outputs, and nonconformities are initiated and completed by Programme Coordinators as explained in Corrective Actions Process TRCAC/MP/08.

2.11 Analysis and evaluation

a) Teaching Learning Process review is done by the Principal. Academic conduct review consists of lecture/practical/tutorial conduct, syllabus coverage, student attendance, examination results,

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	Thakur Ramnarayan College of Arts & Commerce	Doc. Ref. :-	TRCAC/EOMS/PM/02
	Procedure Manual (PM) **Part II** **Institutional Processes (IP)**	Issue No. :-	**01**
		Issue Date :-	**01/11/2020**

Section	Page	Title	Revision	Rev. Date
02	**Page 8 of 11**	**Teaching Learning**	**A**	**01/11/2020**

student feedback, mentoring reports, pending nonconformities and corrective actions, pending nonconforming outputs and corrective actions, achievement of educational organization objectives, review of resources etc.

b) Internal Assessment Examination is conducted as per Academic Calendar and results are analyzed and communicated to students and parents.

c) Attainment of programme outcomes and course outcomes are evaluated by the faculty.
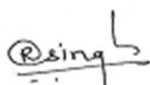
d) Qualitative Metrics Review is done to get the information about following key indicators:

1) The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment (20)
2) Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum (10)
3) Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences using ICT tools (40)
4) Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website (25)
5) Attainment of POs and COs are evaluated (20)

e) Quantitative Metrics Analysis is done to get the information about following key indicators:

1) Number of Add on /Certificate/Value added programs offered and online MOOC programs like SWAYAM, NPTEL etc. where the students of the institution have benefitted during the last five years (15)
2) Percentage of students enrolled in Certificate/ Add-on/Value added programs and also completed online MOOC programs like SWAYAM, NPTEL etc.as against the total number of students during the last five years (15)
3) Percentage of students undertaking project work/field work/internships (Data for the latest completed academic year) (20)
4) Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (20)
5) Online student satisfaction survey regarding teaching learning process (60)
6) The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases (10)

 i. Implementation of guidelines of statutory/regulatory bodies
 ii. Organisation wide awareness and undertakings on policies with zero tolerance
 iii. Mechanisms for submission of online/offline students' grievances
 iv. Timely redressal of the grievances through appropriate committees

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	Thakur Ramnarayan College of Arts & Commerce	Doc. Ref. :-	**TRCAC/EOMS/PM/02**
	Procedure Manual (PM) **Part II** **Institutional Processes (IP)**	Issue No. :-	**01**
		Issue Date :-	**01/11/2020**

Section	Page	Title	Revision	Rev. Date
02	**Page 9 of 11**	**Teaching Learning**	**A**	**01/11/2020**
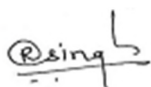
2.11 Scope for improvement

a) Strict adherence to the Academic Calendar for the various activities of Teaching Learning Process
b) Enhancing learning and development through holistic approach towards teaching
c) Scope for precise teaching plan gained through experience
d) Self-introspection by faculty for innovation and creativity in Teaching Learning Process
e) Benchmarking of innovative and best practices at department level

2.11   Records

Sr. No.	Document Title	Document Reference	Retention Period
1	Academic Calendar	TRCAC/IP/02/FRM/01	5 Yrs.
2	Workload Details	TRCAC/IP/02/FRM/02	5 Yrs.
3	Master Timetable	TRCAC/IP/02/FRM/03	5 Yrs.
4	Division-wise Timetable	TRCAC/IP/02/FRM/04	5 Yrs.
5	Faculty-wise Timetable	TRCAC/IP/02/FRM/05	5 Yrs.
6	Faculty Resume	TRCAC/IP/02/FRM/06	5 Yrs.
7	Teaching Plan- Theory	TRCAC/IP/02/FRM/07	5 Yrs.
8	Teaching Plan- Practical/Tutorials	TRCAC/IP/02/FRM/08	5 Yrs.
9	Work Report	TRCAC/IP/02/FRM/09	5 Yrs.
10	Attendance Record	TRCAC/IP/02/FRM/10	5 Yrs.
11	Mark List	TRCAC/IP/02/FRM/11	5 Yrs.
12	Examination Result Analysis	TRCAC/IP/02/FRM/12	5 Yrs.
13	Leave Load Arrangement	TRCAC/IP/02/FRM/13	5 Yrs.
14	Extra Lecture/Remedial Work Report	TRCAC/IP/02/FRM/14	5 Yrs.
15	Individual Record	TRCAC/IP/02/FRM/15	5 Yrs.

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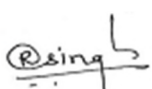
	Thakur Ramnarayan College of Arts & Commerce	Doc. Ref. :-	**TRCAC/EOMS/PM/02**
THAKUR TRUSTS	**Procedure Manual (PM)** **Part II** **Institutional Processes (IP)**	Issue No. :-	**01**
		Issue Date :-	**01/11/2020**

Section	Page	Title	Revision	Rev. Date
02	**Page 10 of 11**	**Teaching Learning**	**A**	**01/11/2020**

16	Cumulative Monthly Attendance Report	TRCAC/IP/02/FRM/16	5 Yrs.
17	Cumulative Monthly Syllabus Coverage Report	TRCAC/IP/02/FRM/17	5 Yrs.
18	Declaration by Parent/Guardian Form	TRCAC/IP/02/FRM/18	5 Yrs.
19	Faculty Diary	TRCAC/IP/02/REG/01	5 Yrs.
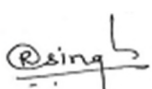
2.11 References

Sr. No.	Document Title	Document Reference
1	Admission Process	TRCAC/IP/01
2	Examination Process	TRCAC/IP/03
3	Library Process	TRCAC/IP/04
4	Co-curricular, Extra-curricular and Extension Activities Process	TRCAC/IP/06
5	Placement and Higher Education Process	TRCAC/IP/07
6	Control of Documented Information Process	TRCAC/MP/01
7	Resources Process	TRCAC/MP/02
8	Work Environment Process	TRCAC/MP/03
9	Training and Development Process	TRCAC/MP/04
10	Feedback and Survey Process	TRCAC/MP/05
11	Corrective Actions Process	TRCAC/MP/08
12	Outcome Based Education (OBE) Document	TRCAC/IP/02/INT/01
13	Student Mentoring Handbook	TRCAC/IP/02/INT/02

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14	NAAC Manual for Self-Study Report Affiliated/Constituent Colleges	TRCAC/IP/01/EXT/01
15	Disability Guidelines Statement: Mumbai University	TRCAC/IP/01/EXT/02
16	MSBSHSE/MU Syllabus	TRCAC/IP/02/EXT/01

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Academic Calendar

Thakur Educational Trust's (Regd.)
THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE
ISO 21001:2018 Certified

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ACADEMIC CALENDAR FOR SECOND HALF OF ACADEMIC YEAR 2023-24
(SEMESTER - II / IV) & (TY BA & TY B.Com - Sem VI)

Sr. No.	Activity	Date	Day
1	Preparation of Academic Calendar	20th November, 2023	Monday
2	Display of Timetable	27th November, 2023	Monday
3	Teaching Plan Validation by Principal	28th November, 2023	Tuesday
4	Commencement of Semester	29th November, 2023	Wednesday
5	Solasta 3.0 (Annual Fest)	8th December, 2023 - 9th December, 2023	Friday - Saturday
6	Christmas Break (Holiday)	25th December, 2023 - 1st January, 2024	Monday- Monday
7	First Syllabus Coverage Report	5th January, 2024	Friday
8	First Defaulter List	5th January, 2024	Friday
9	Monthly Semester Review	5th January, 2024	Friday
10	Question Paper Setting of Internal Assessment-I	17th January, 2024	Wednesday
11	Republic Day (Holiday)	26th January, 2024	Friday
12	Internal Assessment-I	29th January, 2024 - 31st January, 2024	Monday - Wednesday
13	Students Mentoring Session- I (For Third Year)	5th February, 2024 - 10th February, 2024	Monday - Saturday
14	Second Syllabus Coverage Report	5th February, 2024	Monday
15	Second Defaulter List	5th February, 2024	Monday
16	Monthly Semester Review	5th February, 2024	Monday

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Sr. No.	Activity	Date	Day
17	Parents Meeting	10th February, 2024	Saturday
18	Internal Assessment - I Mark List Submission	10th February, 2024	Saturday
19	Chhatrapati Shivaji Maharaj Jayanti (Holiday)	19th February, 2024	Monday
20	Question Paper Setting of Internal Assessment-II	1st March, 2024	Friday
21	Third Syllabus coverage report	5th March, 2024	Tuesday
22	Third Defaulters List	5th March, 2024	Tuesday
23	Monthly Semester Review	5th March, 2024	Tuesday
24	Mahashivratri (Holiday)	8th March, 2024	Friday
25	Students Mentoring Session- II (For Third Year)	12th March, 2024 - 20th March, 2024	Tuesday-Wednesday
26	Internal Assessment-II (Certificate Course Exam / Swayam Exam)	14th March, 2024 - 16th March, 2024	Thursday - Saturday
27	Internal Assessment-II Mark List Submission (ERP Mark List and Excel Mark List - 25 Marks)	23rd March, 2024	Saturday
28	Holi (Holiday)	25th March, 2024	Monday
29	Good Friday (Holiday)	29th March, 2024	Friday
30	Certificate Course Exam Mark List for Criteria 1	30th March, 2024	Saturday
31	Fourth Syllabus coverage report	5th April, 2024	Friday
32	Fourth Defaulters List	5th April, 2024	Friday
33	Monthly Semester Review	5th April, 2024	Friday
34	Gudi Padwa (Holiday)	9th April, 2024	Tuesday
35	Eid-ul-fitr (Holiday)	11th April, 2024	Thursday

13

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Sr. No.	Activity	Date	Day
36	Dr. Ambedkar Jayanti (Holiday)	14th April, 2024	Sunday
37	Ram Navmi (Holiday)	17th April, 2024	Wednesday
38	Mahavir Jayanti (Holiday)	21st April, 2024	Sunday
39	ATKT Examination	As per University Guidelines	
40	Semester End Examination	As per University Guidelines	
41	Practical Examination (IT & CS)	As per University Guidelines	
42	Declaration of Semester End Examination Result	As per University Guidelines	

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ACADEMIC CALENDAR FOR FIRST HALF OF ACADEMIC YEAR 2023-24
(SEMESTER - I)

Sr. No.	Activity	Date	Day
1	Preparation of Academic Calendar	01st July, 2023	Saturday
2	Display of Timetable	01st July, 2023	Saturday
3	Teaching Plan Validation by Principal	01st July, 2023	Saturday
4	Commencement of Semester	03rd July, 2023	Monday
5	Students Induction Program	03rd July, 2023 - 08th July 2023	Monday - Saturday
6	Muharram (Holiday)	29th July, 2023	Saturday
7	First Syllabus Coverage Report	05th August, 2023	Saturday
8	First Defaulter List	05th August, 2023	Saturday
9	Monthly Semester Review	05th August, 2023	Saturday
10	Question Paper Setting of Internal Assessment-I	07th August, 2023	Saturday
11	Independence Day (Holiday)	15th August, 2023	Tuesday
12	Parsi New Year (Holiday)	16th August, 2023	Wednesday
13	Parents Meeting	19th August, 2023	Saturday
14	Internal Assessment-I	24th August, 2023 - 26th August, 2023	Thursday - Saturday
15	Second Syllabus Coverage Report	05th September, 2023	Tuesday
16	Second Defaulter List	05th September, 2023	Tuesday
17	Monthly Semester Review	05th September, 2023	Tuesday
18	Internal Assessment - I Mark List Submission	08th September, 2023	Friday
19	Question Paper Setting of Internal Assessment-II	18th September, 2023	Monday
20	Ganesh Chaturthi (Holiday)**	19th September, 2023 -	Tuesday -

1

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	(** Faculties need to report to college on 20th September for Ganesh Visarjan)	23rd September, 2023	Saturday
21	Anant Chaturthi (Holiday)	28th September, 2023	Thursday
22	Gandhi Jayanti (Holiday)	02nd October, 2023	Monday
23	Third Syllabus Coverage Report	05th October, 2023	Thursday
24	Third Defaulter List	05th October, 2023	Thursday
25	Monthly Semester Review	05th October, 2023	Thursday
26	Internal Assessment-II (Certificate Course Exam / Swayam Exam)	05th October, 2023 - 07th October, 2023	Thursday - Saturday
27	Syllabus Completion for First Year	14th October, 2023	Saturday
28	Dasara (Holiday)	24th October, 2023	Tuesday
29	Internal Assessment-II Mark List Submission	25th October, 2023	Wednesday
30	ATKT Examination	As per University Guidelines	
31	Semester End Examination	As per University Guidelines	
32	Practical Examination (IT & CS)	As per University Guidelines	
33	Declaration of Semester End Examination Result	As per University Guidelines	

Principal

2

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ACADEMIC CALENDAR FOR FIRST HALF OF ACADEMIC YEAR 2023-24
(SEMESTER - III & V)

Sr. No.	Activity	Date	Day
1	Preparation of Academic Calendar	01st June, 2023	Thursday
2	Display of Timetable	07th June, 2023	Wednesday
3	Teaching Plan Validation by Principal	09th June, 2023	Friday
4	Commencement of Semester	12th June, 2023	Monday
5	Students Induction Program (For Third Year Students)	12th June, 2023 - 13th June 2023	Monday - Tuesday
6	Parents Induction Program (For Third Year Students Parents)	24th June, 2023	Saturday
7	Students Mentoring Session - I (For Third Year Students)	26th June, 2023 - 01st July, 2023	Monday - Saturday
8	Bakri Id (Holiday)	28th June, 2023	Wednesday
9	Students Mentoring Session - I Report (For Third Year Students)	04th July, 2023	Tuesday
10	First Syllabus Coverage Report	05th July, 2023	Wednesday
11	First Defaulter List	05th July, 2023	Wednesday
12	Monthly Semester Review	05th July, 2023	Wednesday
13	Question Paper Setting of Internal Assessment-I	15th July, 2023	Saturday
14	Internal Assessment-I	26th July, 2023 - 28th July, 2023	Wednesday - Friday
15	Muharram (Holiday)	29th July, 2023	Saturday
16	Second Syllabus Coverage Report	05th August, 2023	Saturday
17	Second Defaulter List	05th August, 2023	Saturday
18	Monthly Semester Review	05th August, 2023	Saturday

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19	Internal Assessment - I Mark List Submission	11th August, 2023	Friday
20	Independence Day (Holiday)	15th August, 2023	Tuesday
21	Parsi New Year (Holiday)	16th August, 2023	Wednesday
22	Parents Meeting	19th August, 2023	Saturday
23	Students Mentoring Session - II (For Third Year Students)	28th August, 2023 - 02nd September, 2023	Monday - Saturday
24	Question Paper Setting of Internal Assessment-II	02nd September, 2023	Saturday
25	Students Mentoring Session - II Report (For Third Year Students)	04th September, 2023	Monday
26	Third Syllabus Coverage Report	05th September, 2023	Tuesday
27	Third Defaulter List	05th September, 2023	Tuesday
28	Monthly Semester Review	05th September, 2023	Tuesday
29	Internal Assessment-II (Certificate Course Exam / Swayam Exam)	14th September, 2023 - 16th September, 2023	Thursday - Saturday
30	Ganesh Chaturthi (Holiday)** (** Faculties need to report to college on 20th September for Ganesh Visarjan)	19th September, 2023 - 23rd September, 2023	Tuesday - Saturday
31	Internal Assessment-II Mark List Submission	27th September, 2023	Wednesday
32	Anand Chaturthi (Holiday)	28th September, 2023	Thursday
33	Syllabus Completion for Second & Third Year	30th September, 2023	Saturday
34	Gandhi Jayanti (Holiday)	02nd October, 2023	Monday
35	Fourth Syllabus Coverage Report	05th October, 2023	Thursday
36	Fourth Defaulter List	05th October, 2023	Thursday
37	Monthly Semester Review	05th October, 2023	Thursday
38	Dasara (Holiday)	24th October, 2023	Tuesday
39	ATKT Examination	As per University Guidelines	
40	Semester End Examination	As per University Guidelines	

18

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41	Practical Examination (IT & CS)	As per University Guidelines
42	Declaration of Semester End Examination Result	As per University Guidelines

Principal

ACADEMIC CALENDAR FOR FIRST HALF OF ACADEMIC YEAR 2023-24
(SEMESTER - I)

Sr. No.	Activity	Date	Day
1	Preparation of Academic Calendar	01st July, 2023	Saturday
2	Display of Timetable	01st July, 2023	Saturday
3	Teaching Plan Validation by Principal	01st July, 2023	Saturday
4	Commencement of Semester	03rd July, 2023	Monday
5	Students Induction Program	03rd July, 2023 - 08th July 2023	Monday - Saturday
6	Muharram (Holiday)	29th July, 2023	Saturday
7	First Syllabus Coverage Report	05th August, 2023	Saturday
8	First Defaulter List	05th August, 2023	Saturday
9	Monthly Semester Review	05th August, 2023	Saturday
10	Question Paper Setting of Internal Assessment-I	07th August, 2023	Saturday
11	Independence Day (Holiday)	15th August, 2023	Tuesday
12	Parsi New Year (Holiday)	16th August, 2023	Wednesday
13	Parents Meeting	19th August, 2023	Saturday
14	Internal Assessment-I	24th August, 2023 - 26th August, 2023	Thursday - Saturday
15	Second Syllabus Coverage Report	05th September, 2023	Tuesday
16	Second Defaulter List	05th September, 2023	Tuesday
17	Monthly Semester Review	05th September, 2023	Tuesday
18	Internal Assessment - I Mark List Submission	08th September, 2023	Friday
19	Question Paper Setting of Internal Assessment-II	18th September, 2023	Monday
20	Ganesh Chaturthi (Holiday)**	19th September, 2023 -	Tuesday -

1

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	(** Faculties need to report to college on 20th September for Ganesh Visarjan)	23rd September, 2023	Saturday
21	Anant Chaturthi (Holiday)	28th September, 2023	Thursday
22	Gandhi Jayanti (Holiday)	02nd October, 2023	Monday
23	Third Syllabus Coverage Report	05th October, 2023	Thursday
24	Third Defaulter List	05th October, 2023	Thursday
25	Monthly Semester Review	05th October, 2023	Thursday
26	Internal Assessment-II (Certificate Course Exam / Swayam Exam)	05th October, 2023 - 07th October, 2023	Thursday - Saturday
27	Syllabus Completion for First Year	14th October, 2023	Saturday
28	Dasara (Holiday)	24th October, 2023	Tuesday
29	Internal Assessment-II Mark List Submission	25th October, 2023	Wednesday
30	ATKT Examination	As per University Guidelines	
31	Semester End Examination	As per University Guidelines	
32	Practical Examination (IT & CS)	As per University Guidelines	
33	Declaration of Semester End Examination Result	As per University Guidelines	

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Faculty Diary

FACULTY DIARY
TRCAC/IP/02/REG/01

NAME   : **Vaqar Athar Bubere**

DESIGNATION   : **Assistant Professor**

DEPARTMENT   : **Bachelor of Management Studies (BMS)**

SEMESTER   **IV/VI**

ACADEMIC YEAR : 2023-24

(FROM 27th November 2023 TO 01st May 2024)

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FACULTY DIARY

INDEX

S.R. NO.	TITLE	PAGE NO.
1	**FACULTY RESUME**	
2	**ACADEMIC CALENDAR**	
3	**FACULTY-WISE TIME TABLE**	
4	**TEACHING PLAN (THEORY)**	
5	**TEACHING PLAN (PRACTICAL/TUTORIALS)**	
6	**WORK REPORT**	
7	**ATTENDANCE RECORD**	
8	**MARK LIST**	
9	**EXAMINATION RESULT ANALYSIS**	
10	**LEAVE LOAD ARRANGEMENT**	
11	**EXTRA LECTURE/ REMEDIAL WORK REPORT**	
12	**INDIVIDUAL RECORD**	
13	**NOTES**	

TRCAC/IP/02/FRM/06   **FACULTY RESUME**   Revision: A
Academic Year – 2023-24

1	**Name**	Vaqar Athar Bubere

2   **Educational Quaification**   B.Com, M.M.S. (Operations Management), UGC-NET

3   **Area of Specialisation**   Operations Management, General Management

4   **Work Experience**   a) Teaching : Years 07   Months 06   b) Industry : Years   Months
       c) Research : Years   Months   d) Others : Years   Months

5   **Courses Teaching/ Taught at Junior/ Under-Graduate/ Post-Graduate Level**

1.Production & TQM (SYBMS) 2.Operations Management (TYBMS) 3.International Finance (TYBMS) 4.Project Management (TYBMS)

6   **Details of Book Published**

7   **Details of Papers Published**

	International	National	Others
Peer Reviews Journals		2	
Non-Peer Reviews Journals			
e-Journals			
Conference Proceedings			

8   **Deatils of Conferences/ Workshop Participated**

Sr. No.	Level	Paper Presented/ Attended	Details	Sponsoring Agenices

9   **Faculty/ Staff Development Programmes Attended**

10   **Other Programmes Attended**

11   **Other Information (if any)**

24

TRCAC/IP/02/FRM/01   **ACADEMIC CALENDAR**   Revision: A

Academic Year: 2023-2024

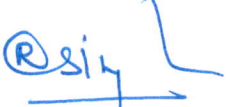| Sr.	Activities	Date	Day	Completion Date	Remark
1	Preparation of Academic Calendar	20th November, 2023	Monday	20th November, 2023	
2	Display of Timetable	27th November, 2023	Monday	27th November, 2023	
3	Teaching Plan Validation by Principal	28th November, 2023	Tuesday	28th November, 2023	
4	Commencement of Semester	27th November, 2023	Monday	27th November, 2023	
5	Solasta 3.0 (Annual Fest)	8th December, 2023 - 9th December, 2023	Friday - Saturday	8th December, 2023 - 9th December, 2023	
6	Christmas Break (Holiday)	25th December, 2023 - 1st January, 2024	Monday- Monday	25th December, 2023 - 1st January, 2024	
7	First Syllabus Coverage Report	5th January, 2024	Friday	5th January, 2024	
8	First Defaulter List	5th January, 2024	Friday	5th January, 2024	
9	Monthly Semester Review	5th January, 2024	Friday	5th January, 2024	
10	Question Paper Setting of Internal Assessment-I	17th January, 2024	Wednesday	17th January, 2024	
11	Republic Day (Holiday)	26th January, 2024	Friday	26th January, 2024	
12	Internal Assessment-I	29th January, 2024 - 31st January, 2024	Monday - Wednesday	29th January, 2024 - 31st January, 2024	
13	Students Mentoring Session- I (For Third Year)	5th February, 2024 - 10th February, 2024	Monday - Saturday	7th February, 2024 - 10th February, 2024	
14	Second Syllabus Coverage Report	5th February, 2024	Monday	5th February, 2024	
15	Second Defaulter List	5th February, 2024	Monday	5th February, 2024	
16	Monthly Semester Review	5th February, 2024	Monday	5th February, 2024	
17	Parents Meeting	10th February, 2024	Saturday	10th February, 2024	
18	Internal Assessment - I Mark List Submission	10th February, 2024	Saturday	10th February, 2024	
19	Chhatrapati Shivaji Maharaj Jayanti (Holiday)	19th February, 2024	Monday	19th February, 2024	
20	Question Paper Setting of Internal Assessment-II	1st March, 2024	Friday	1st March, 2024	
21	Third Syllabus coverage report	5th March, 2024	Tuesday	5th March, 2024	
22	Third Defaulters List	5th March, 2024	Tuesday	5th March, 2024	
23	Monthly Semester Review	5th March, 2024	Tuesday	5th March, 2024	
24	Mahashivratri (Holiday)	8th March, 2024	Friday	8th March, 2024	
25	Students Mentoring Session- II (For Third Year)	12th March, 2024 - 20th March, 2024	Tuesday- Wednesday	14th March, 2024 - 20th March, 2024	
26	Internal Assessment-II (Certificate Course Exam / Swaya	14th March, 2024 - 16th March, 2024	Thursday - Saturday	14th March, 2024 - 16th March, 2024	
27	Internal Assessment-II Mark List Submission (ERP Mark	23rd March, 2024	Saturday	23rd March, 2024	
28	Holi (Holiday)	25th March, 2024	Monday	25th March, 2024	
29	Good Friday (Holiday)	29th March, 2024	Friday	29th March, 2024	
30	Certificate Course Exam Mark List for Criteria 1	30th March, 2024	Saturday	30th March, 2024	
31	Fourth Syllabus coverage report	5th April, 2024	Friday	5th April, 2024	
32	Fourth Defaulters List	5th April, 2024	Friday	5th April, 2024	
33	Monthly Semester Review	5th April, 2024	Friday	5th April, 2024	
34	Gudi Padwa (Holiday)	9th April, 2024	Tuesday	9th April, 2024	
35	Eid-ul-fitr (Holiday)	11th April, 2024	Thursday	11th April, 2024	
36	Ram Navmi (Holiday)	17th April, 2024	Wednesday	17th April, 2024	
37	ATKT Examination	As per University Guidelines			
38	Semester End Examination	As per University Guidelines			
39	Practical Examination (IT & CS)	As per University Guidelines			
40	Declaration of Semester End Examination Result	As per University Guidelines			

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TRCAC/IP/02/FRM/01	ACADEMIC CALENDAR		Revision: A

Academic Year: 2023-2024

Sr.	Activities	Date	Day	Completion Date	Remark
1	Preparation of Academic Calendar	6th December, 2023	Wednesday	6th December, 2023	
2	Display of Timetable	11th December, 2023	Monday	11th December, 2023	
3	Teaching Plan Validation by Principal	12th December, 2023	Tuesday	12th December, 2023	
4	Commencement of Semester	15th December 2023	Friday	15th December 2023	
5	Christmas Break (Holiday)	25th December, 2023 - 1st January, 2024	Monday- Monday	25th December, 2023 - 1st January, 2024	
6	Question Paper Setting of Internal Assessment-I	24th January, 2024	Wednesday	24th January, 2024	
7	Republic Day (Holiday)	26th January, 2024	Friday	26th January, 2024	
8	Internal Assessment-I	5th February, 2024 - 7th February, 2024	Monday- Wednesday	5th February, 2024 - 7th February, 2024	
9	First Syllabus Coverage Report	5th February, 2024	Monday	5th February, 2024	
10	First Defaulter List	5th February, 2024	Monday	5th February, 2024	
11	Monthly Semester Review	5th February, 2024	Monday	5th February, 2024	
12	Parents Meeting	10th February, 2024	Saturday	10th February, 2024	
13	Students Mentoring Session- I (For Third Year)	12th February, 2024 - 17th February, 2024	Monday- Saturday	12th February, 2024-17th February, 2024	
14	Chhatrapati Shivaji Maharaj Jayanti (Holiday)	19th February, 2024	Monday	19th February, 2024	
15	Internal Assessment - I Mark List Submission	20th February, 2024	Tuesday	20th February, 2024	
16	Question Paper Setting of Internal Assessment-II	1st March, 2024	Friday	1st March, 2024	
17	Second Syllabus Coverage Report	5th March, 2024	Tuesday	5th March, 2024	
18	Second Defaulter List	5th March, 2024	Tuesday	5th March, 2024	
19	Monthly Semester Review	5th March, 2024	Tuesday	5th March, 2024	
20	Mahashivratri (Holiday)	8th March, 2024	Friday	8th March, 2024	
21	Students Mentoring Session- II (For Third Year)	12th March, 2024 - 20th March, 2024	Monday - Saturday	12th March, 2024 - 18th March, 2024	
22	Internal Assessment-II (Certificate Course Exam / Swayal	14th March, 2024 - 16th March, 2024	Thursday - Saturday	14th March, 2024 - 16th March, 2024	
23	Internal Assessment - II Mark List Submission (Excel Ma	23rd March, 2024	Saturday	23rd March, 2024	
24	Holi (Holiday)	25th March, 2024	Monday	25th March, 2024	
25	Good Friday (Holiday)	29th March, 2024	Friday	29th March, 2024	
26	Certificate Course Exam Mark List for Criteria 1	30th March, 2024	Saturday	30th March, 2024	
27	Third Syllabus coverage report	05th April, 2024	Friday	05th April, 2024	
28	Third Defaulters List	05th April, 2024	Friday	05th April, 2024	
29	Monthly Semester Review	05th April, 2024	Friday	05th April, 2024	
30	Gudi Padwa (Holiday)	9th April, 2024	Tuesday	9th April, 2024	
31	Id-ul-fir (Holiday)	11th April, 2024	Thursday	11th April, 2024	
32	Ram Navmi (Holiday)	17th April, 2024	Wednesday	17th April, 2024	
33	ATKT Examination	As per University Guidelines			
34	Semester End Examination	As per University Guidelines			
35	Declaration of Semester End Examination Result	As per University Guidelines			

TRCAC/IP/02/FRM/05   **FACULTY-WISE TIME TABLE**   **Revision: A**

Academic Year: 2023-24

Name of Faculty: Vaqar Athar Bubere   **w.e.f.: 27-11-2023**

Time/Day	07:00 to 07:50	07:50 to 08:40	08:40 to 09:30	09:30 to 10:00	10:00 to 10:50	10:50 to 11:40	11:40 to 12:30
Monday		OR (TYBMS-A)	OR (TYBMS-A)		PTQM (SYBMS-A)		
Tuesday	PTQM (SYBMS-B)	IF (TYBMS-B)			IF (TYBMS-B)		
Wednesday	IF (TYBMS-B)	PTQM (SYBMS-A)	PTQM (SYBMS-A)	BREAK	PTQM (SYBMS-B)		
Thursday	OR (TYBMS-A)	OR (TYBMS-A)	IF (TYBMS-B)		PTQM (SYBMS-B)		
Friday		OR (TYBMS-B)	OR (TYBMS-B)		PTQM (SYBMS-B)		
Saturday	OR (TYBMS-B)	OR (TYBMS-B)			PTQM (SYBMS-A)		

Theory Load (24) + Practical Load () + Project () + Tutorial () = Total Load (24) per Week

Course	Course I	Course II	Course III	Course IV	Course V	Course VI
Abbrevations	PTQM	OR	IF			
Name of the Course (Theory/Practical)	Production & Total Quality Management	Operations Research	International Finance			

TRCAC/IP/02/FRM/07   TEACHING PLAN (THEORY)   Revision: A

Academic Year: 2023-2024

Class: SYBMS   **Divison: A**   **Semester: IV**   **Course: Production & Total Quality Management**

Lecture No.	Unit No.	Outcome Planned	Planned Date	Completion Date	Student Centric Method and ICT Tool	Remarks
1	1	Define Production & TQM	27/11/2023	27/11/2023		
2		Describe the Objectives of Production Management	29/11/2023	29/11/2023		
3		Recall the Components of Production Management	29/11/2023	29/11/2023	Inquiry & discussion	
4		Explain Product Development	02/12/2023	01/12/2023		
5		Explain Product Classification	04/12/2023	01/12/2023		
6		Summarise Product Design	06/12/2023	02/12/2023		
7		Interpret Plant Location	06/12/2023	04/12/2023		
8		Interpret Plant Location (continued)	13/12/2023	05/12/2023	Inquiry & discussion	
9		Explain Plant Layout	13/12/2023	05/12/2023	Inquiry & discussion	
10		Explain Plant Layout (continued)	16/12/2023	06/12/2023		
11		Summarise Purchase Management	18/12/2023	06/12/2023	Inquiry & discussion	
12		Summarise Purchase Management (continued)	03/01/2024	07/12/2023		
13	2	Explain Materials Management	03/01/2024	16/12/2023		
14		Explain the Concepts related to Materials Management	06/01/2024	18/12/2023	Think, Pair & Share	
15		Describe the Objectives of Materials Management	08/01/2024	03/01/2024	Discussion, Q&A	
16		Describe the Objectives of Materials Management (continued)	10/01/2024	03/01/2024		
17		Explain the Importance of Materials Management	10/01/2024	06/01/2024		
18		Explain the Importance of Materials Management (continued)	13/01/2024	08/01/2024		
19		Explain the Concepts related to Inventory Management	15/01/2024	09/01/2024	Discussion, Q&A	
20		List down the Importance of Inventory Management	17/01/2024	10/01/2024		
21		Recall the Techniques of Inventory Management	17/01/2024	10/01/2024		
22		Calculate Re-order Level	20/01/2024	12/01/2024		
23		Calculate EOQ	22/01/2024	17/01/2024	Discussion, Q&A	
24		Calculate EOQ (continued)	24/01/2024	17/01/2024		
25	3	Explain Productivity	24/01/2024	20/01/2024	Inquiry & discussion	
26		Calculate Productivity	27/01/2024	24/01/2024	Case Study	
27		Explain the Importance of Productivity	03/02/2024	24/01/2024		
28		Identify different Factors of Productivity	03/02/2024	25/01/2024	Inquiry & discussion	
29		Explain TQM	05/02/2024	27/01/2024		
30		Explain the Concepts related to TQM	07/02/2024	03/02/2024	Case Study	
31		Compare different Approaches of TQM	07/02/2024	05/02/2024		
32		Compare different Approaches of TQM (continued)	10/02/2024	07/02/2024	Think, Pair & Share	
33		Explain the Concepts related to SQD	12/02/2024	07/02/2024		
34		Explain the Characteristics of SQD	14/02/2024	10/02/2024		
35		Describe the Objectives of SQD	14/02/2024	12/02/2024	Discussion, Q&A	
36		Explain SERVQUAL	17/02/2024	13/02/2024		
37	4	Explain Lean Thinking	21/02/2024	14/02/2024	Think, Pair & Share	
38		List down different Kepner Tregor Methodology of problem so	21/02/2024	14/02/2024	Inquiry & discussion	
39		List down different Kepner Tregor Methodology of problem so	24/02/2024	21/02/2024		
40		Explain the Features of 6 Sigma	26/02/2024	24/02/2024		
41		Describe the Enablers of 6 Sigma	28/02/2024	06/03/2024	Case Study	
42		Summarise the Goals of 6 Sigma	28/02/2024	06/03/2024	Case Study	
43		Describe the Concept of DMAIC/DMADV	02/03/2024	07/03/2024		
44		Describe TAGUCHI'S QUALITY ENGINEERING	04/03/2024	09/03/2024		
45		Describe the Concept of ISO 9000, ISO 1400	06/03/2024	15/03/2024		
46		Describe the Concept of QS9000	06/03/2024	15/03/2024	Discussion, Q&A	
47		Describe the Concept of Malcolm Baldrige National Quality Av	09/03/2024	16/03/2024	Discussion, Q&A	
48		Describe the Concept of Deming's Application Prize	11/03/2024	18/03/2024		

No. of Lectures Planned : 48   **No. of Lectures Completed : 48**

Percentage Deviation : NIL   **Percentage Syllabus Coverage : 100%**

Text Books : Production & TQM, Vikram Shrotri, Vipul Prakashan

Refernece Books : Production (Operations) Management, L.C. Jhamb, Sultan Chand & Sons

TRCAC/IP/02/FRM/07   TEACHING PLAN (THEORY)   Revision: A

Academic Year: 2023-2024

Class: SYBMS   **Divison: B**   **Semester: IV**   **Course: Production & Total Quality Management**

Lecture No.	Unit No.	Outcome Planned	Planned Date	Completion Date	Student Centric Method and ICT Tool	Remarks
1	1	Define Production & TQM	28/11/2023	27/11/2023		
2		Describe the Objectives of Production Management	29/11/2023	28/11/2023		
3		Recall the Components of Production Management	30/11/2023	29/11/2023	Inquiry & discussion	
4		Explain Product Development	01/12/2023	30/11/2023		
5		Explain Product Classification	05/12/2023	01/12/2023		
6		Summarise Product Design	06/12/2023	02/12/2023		
7		Interpret Plant Location	07/12/2023	04/12/2023		
8		Interpret Plant Location (continued)	12/12/2023	04/12/2023	Inquiry & discussion	
9		Explain Plant Layout	13/12/2023	05/12/2023	Inquiry & discussion	
10		Explain Plant Layout (continued)	14/12/2023	06/12/2023		
11		Summarise Purchase Management	15/12/2023	07/12/2023	Inquiry & discussion	
12		Summarise Purchase Management (continued)	02/01/2024	07/12/2023		
13	2	Explain Materials Management	03/01/2024	11/12/2023		
14		Explain the Concepts related to Materials Management	04/01/2024	15/12/2023	Think, Pair & Share	
15		Describe the Objectives of Materials Management	05/01/2024	02/01/2024	Discussion, Q&A	
16		Describe the Objectives of Materials Management (continued)	09/01/2024	03/01/2024		
17		Explain the Importance of Materials Management	10/01/2024	04/01/2024		
18		Explain the Importance of Materials Management (continued)	11/01/2024	05/01/2024		
19		Explain the Concepts related to Inventory Management	12/01/2024	09/01/2024	Discussion, Q&A	
20		List down the Importance of Inventory Management	16/01/2024	10/01/2024		
21		Recall the Techniques of Inventory Management	17/01/2024	11/01/2024		
22		Calculate Re-order Level	18/01/2024	12/01/2024		
23		Calculate EOQ	19/01/2024	17/01/2024	Discussion, Q&A	
24		Calculate EOQ (continued)	23/01/2024	18/01/2024		
25	3	Explain Productivity	24/01/2024	19/01/2024	Inquiry & discussion	
26		Calculate Productivity	25/01/2024	23/01/2024	Case Study	
27		Explain the Importance of Productivity	01/02/2024	24/01/2024		
28		Identify different Factors of Productivity	02/02/2024	25/01/2024	Inquiry & discussion	
29		Explain TQM	06/02/2024	01/02/2024		
30		Explain the Concepts related to TQM	07/02/2024	02/02/2024	Case Study	
31		Compare different Approaches of TQM	08/02/2024	06/02/2024		
32		Compare different Approaches of TQM (continued)	09/02/2024	07/02/2024	Think, Pair & Share	
33		Explain the Concepts related to SQD	13/02/2024	08/02/2024		
34		Explain the Characteristics of SQD	14/02/2024	09/02/2024		
35		Describe the Objectives of SQD	15/02/2024	13/02/2024	Discussion, Q&A	
36		Explain SERVQUAL	16/02/2024	13/02/2024		
37	4	Explain Lean Thinking	20/02/2024	14/02/2024	Think, Pair & Share	
38		List down different Kepner Tregor Methodology of problem so	21/02/2024	20/02/2024	Inquiry & discussion	
39		List down different Kepner Tregor Methodology of problem so	22/02/2024	21/02/2024		
40		Explain the Features of 6 Sigma	23/02/2024	06/03/2024		
41		Describe the Enablers of 6 Sigma	27/02/2024	13/03/2024	Case Study	
42		Summarise the Goals of 6 Sigma	28/02/2024	19/03/2024	Case Study	
43		Describe the Concept of DMAIC/DMADV	29/02/2024	07/03/2024		
44		Describe TAGUCHI'S QUALITY ENGINEERING	01/03/2024	09/03/2024		
45		Describe the Concept of ISO 9000, ISO 1400	05/03/2024	15/03/2024		
46		Describe the Concept of QS9000	06/03/2024	15/03/2024	Discussion, Q&A	
47		Describe the Concept of Malcolm Baldrige National Quality A	07/03/2024	16/03/2024	Discussion, Q&A	
48		Describe the Concept of Deming's Application Prize	12/03/2024	18/03/2024		

No. of Lectures Planned : 48   **No. of Lectures Completed : 48**

Percentage Deviation : NIL   **Percentage Syllabus Coverage : 100%**

Text Books : Production & TQM, Vikram Shrotri, Vipul Prakashan

Refernece Books : Production (Operations) Management, L.C. Jhamb, Sultan Chand & Sons

TRCAC/IP/02/FRM/07	TEACHING PLAN (THEORY)	Revision: A

Academic Year: 2023-2024

Class: TYBMS　　　**Divison: A**　　　**Semester: VI**　　　　　　**Course: Operations Research**

Lecture No.	Unit No.	Outcome Planned	Planned Date	Completion Date	Student Centric Method and ICT Tool	Remarks
1		Define Operations Research	18/12/2023	18/12/2023		
2		Explain the Concepts related to Operations Research	18/12/2023	18/12/2023		
3		Define LPP	04/01/2024	04/01/2024	Inquiry & discussion	
4		Calculate Maximisation & Minimisation of Graphical Method	04/01/2024	04/01/2024	Inquiry & discussion	
5		Calculate Two decision variable of Graphical Method	08/01/2024	08/01/2024		
6		Calculate Constraints of Graphical Method	08/01/2024	08/01/2024		
7	1	Formulate basic Simplex Method problem	11/01/2024	11/01/2024		
8		Illustrate Maximisation of Simplex Method	11/01/2024	11/01/2024	Discussion, Q&A	
9		Illustrate Two decision variable of Simplex Method	15/01/2024	18/01/2024	Discussion, Q&A	
10		Illustrate Three decision variable of Simplex Method	15/01/2024	18/01/2024		
11		Illustrate Constraints of Simplex Method	18/01/2024	24/01/2024	Inquiry & discussion	
12		Explain the Concepts related to Simplex Method	18/01/2024	24/01/2024		
13		Define Assignment Problem	22/01/2024	25/01/2024		
14		Deduce Maximisation of Assignment Problem	22/01/2024	25/01/2024	Think, Pair & Share	
15		Deduce Minimisation of Assignment Problem	25/01/2024	01/02/2024	Discussion, Q&A	
16		Deduce Balance & Unbalance of Assignment Problem	25/01/2024	01/02/2024		
17		Formulate Assignment Problem	29/01/2024	05/02/2024		
18	2	Deduce Prohibited / Unique / MOS of Assignment Problem	29/01/2024	05/02/2024		
19		Define Transportation Problem	01/02/2024	08/02/2024	Discussion, Q&A	
20		Structure Maximisation & Minimisation of Transportation Prob	01/02/2024	08/02/2024		
21		Structure Initial Feasible Solution of Transportation Problem	08/02/2024	12/02/2024	Case Study	
22		FormulateTransportation Problem	08/02/2024	12/02/2024		
23		Structure Balance & Unbalance of Transportation Problem	12/02/2024	14/03/2024	Discussion, Q&A	
24		Structure Prohibited / Unique / MOS of Transportation Problem	12/02/2024	16/03/2024		
25		Calculate EST of CPM	15/02/2024	19/03/2024	Inquiry & discussion	
26		Calculate EFT of CPM	15/02/2024	19/03/2024	Case Study	
27		Calculate LST of CPM	22/02/2024	13/02/2024		
28		Calculate LFT of CPM	22/02/2024	14/02/2024	Inquiry & discussion	
29		Execute Normal Time of Project Crashing	26/02/2024	21/02/2024		
30	3	Execute Normal Cost of Project Crashing	26/02/2024	21/02/2024	Case Study	
31		Execute Crash Time of Project Crashing	29/02/2024	22/02/2024		
32		Execute Crash Cost of Project Crashing	29/02/2024	22/02/2024	Think, Pair & Share	
33		Correlate PERT network	04/03/2024	22/02/2024		
34		Calculate Optimistic Time of PERT	04/03/2024	22/02/2024		
35		Calculate Most Likely Time of PERT	07/03/2024	19/03/2024	Discussion, Q&A	
36		Calculate Pessimistic Time of PERT	07/03/2024	19/03/2024		
37		Define Job Sequencing	11/03/2024	26/02/2024	Think, Pair & Share	
38		Formulate Job Sequencing problem	11/03/2024	26/02/2024	Inquiry & discussion	
39		Illustrate 9 jobs, 2 machines of Job Sequencing	18/03/2024	26/02/2024		
40		Illustrate 6 jobs, 3 machines of Job Sequencing	18/03/2024	27/02/2024		
41		Illustrate Idle Time of Job Sequencing	21/03/2024	27/02/2024	Case Study	
42		Illustrate Elapsed Time of Job Sequencing	21/03/2024	07/03/2024	Case Study	
43	4	Define Game Theory	28/03/2024	07/03/2024		
44		Explain the Terminologies related to Game Theory	28/03/2024	09/03/2024		
45		Explain different types of Game	01/04/2024	09/03/2024		
46		Deduce Zero Sum Game	01/04/2024	11/03/2024	Discussion, Q&A	
47		Deduce Game Pure Strategy Game	04/04/2024	11/03/2024	Discussion, Q&A	
48		Deduce Dominance method of Game Theory	04/04/2024	14/03/2024		

No. of Lectures Planned : 48　　　　　　　　　**No. of Lectures Completed : 48**

Percentage Deviation : NIL　　　　　　　　　**Percentage Syllabus Coverage : 100%**

Text Books : Operations Research, Nitin Kulkarni, Vipul Prakashan

Refernece Books : Operations Research Techniques for Management, V.K. Kapoor, Sultan Chand & Sons

TRCAC/IP/02/FRM/07   **TEACHING PLAN (THEORY)**   **Revision: A**

Academic Year: 2023-2024

Class: TYBMS   **Divison: B**   **Semester: VI**   **Course: Operations Research**

Lecture No.	Unit No.	Outcome Planned	Planned Date	Completion Date	Student Centric Method and ICT Tool	Remarks
1	1	Define Operations Research	15/12/2023	15/12/2023		
2		Explain the Concepts related to Operations Research	15/12/2023	15/12/2023		
3		Define LPP	16/12/2023	16/12/2023	Inquiry & discussion	
4		Calculate Maximisation & Minimisation of Graphical Method	16/12/2023	16/12/2023	Inquiry & discussion	
5		Calculate Two decision variable of Graphical Method	05/01/2024	05/01/2024		
6		Calculate Constraints of Graphical Method	05/01/2024	05/01/2024		
7		Formulate basic Simplex Method problem	06/01/2024	06/01/2024		
8		Illustrate Maximisation of Simplex Method	06/01/2024	06/01/2024	Discussion, Q&A	
9		Illustrate Two decision variable of Simplex Method	12/01/2024	12/01/2024	Discussion, Q&A	
10		Illustrate Three decision variable of Simplex Method	12/01/2024	12/01/2024		
11		Illustrate Constraints of Simplex Method	13/01/2024	13/01/2024	Inquiry & discussion	
12		Explain the Concepts related to Simplex Method	13/01/2024	13/01/2024		
13	2	Define Assignment Problem	19/01/2024	19/01/2024		
14		Deduce Maximisation of Assignment Problem	19/01/2024	19/01/2024	Think, Pair & Share	
15		Deduce Minimisation of Assignment Problem	20/01/2024	20/01/2024	Discussion, Q&A	
16		Deduce Balance & Unbalance of Assignment Problem	20/01/2024	20/01/2024		
17		Formulate Assignment Problem	27/01/2024	27/01/2024		
18		Deduce Prohibited / Unique / MOS of Assignment Problem	27/01/2024	27/01/2024		
19		Define Transportation Problem	02/02/2024	02/02/2024	Discussion, Q&A	
20		Structure Maximisation & Minimisation of Transportation Prob	02/02/2024	02/02/2024		
21		Structure Initial Feasible Solution of Transportation Problem	03/02/2024	03/02/2024	Case Study	
22		FormulateTransportation Problem	03/02/2024	03/02/2024		
23		Structure Balance & Unbalance of Transportation Problem	09/02/2024	09/02/2024	Discussion, Q&A	
24		Structure Prohibited / Unique / MOS of Transportation Problem	09/02/2024	09/02/2024		
25	3	Calculate EST of CPM	10/02/2024	10/02/2024	Inquiry & discussion	
26		Calculate EFT of CPM	10/02/2024	10/02/2024	Case Study	
27		Calculate LST of CPM	16/02/2024	13/02/2024		
28		Calculate LFT of CPM	16/02/2024	14/02/2024	Inquiry & discussion	
29		Execute Normal Time of Project Crashing	17/02/2024	21/02/2024		
30		Execute Normal Cost of Project Crashing	17/02/2024	21/02/2024	Case Study	
31		Execute Crash Time of Project Crashing	23/02/2024	22/02/2024		
32		Execute Crash Cost of Project Crashing	23/02/2024	22/02/2024	Think, Pair & Share	
33		Correlate PERT network	24/02/2024	22/02/2024		
34		Calculate Optimistic Time of PERT	24/02/2024	22/02/2024		
35		Calculate Most Likely Time of PERT	01/03/2024	24/02/2024	Discussion, Q&A	
36		Calculate Pessimistic Time of PERT	01/03/2024	24/02/2024		
37	4	Define Job Sequencing	02/03/2024	26/02/2024	Think, Pair & Share	
38		Formulate Job Sequencing problem	02/03/2024	26/02/2024	Inquiry & discussion	
39		Illustrate 9 jobs, 2 machines of Job Sequencing	08/03/2024	26/02/2024		
40		Illustrate 6 jobs, 3 machines of Job Sequencing	08/03/2024	27/02/2024		
41		Illustrate Idle Time of Job Sequencing	09/03/2024	27/02/2024	Case Study	
42		Illustrate Elapsed Time of Job Sequencing	09/03/2024	07/03/2024	Case Study	
43		Define Game Theory	22/03/2024	07/03/2024		
44		Explain the Terminologies related to Game Theory	22/03/2024	09/03/2024		
45		Explain different types of Game	23/03/2024	09/03/2024		
46		Deduce Zero Sum Game	23/03/2024	11/03/2024	Discussion, Q&A	
47		Deduce Game Pure Strategy Game	30/03/2024	11/03/2024	Discussion, Q&A	
48		Deduce Dominance method of Game Theory	30/03/2024	14/03/2024		

No. of Lectures Planned : 48   **No. of Lectures Completed : 48**

Percentage Deviation : NIL   **Percentage Syllabus Coverage : 100%**

Text Books : Operations Research, Nitin Kulkarni, Vipul Prakashan

Refernece Books : Operations Research Techniques for Management, V.K. Kapoor, Sultan Chand & Sons

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TRCAC/IP/02/FRM/07　　　　　　**TEACHING PLAN (THEORY)**　　　　　　　　**Revision: A**

Academic Year: 2023-2024

Class: TYBMS　　　**Divison: B**　　　**Semester: VI**　　　　　**Course: International Finance**

Lecture No.	Unit No.	Outcome Planned	Planned Date	Completion Date	Student Centric Method and ICT Tool	Remarks
1	1	Define International Finance	02/01/2024	02/01/2024		
2		Describe the Importance, Scope, Globalisation of International	02/01/2024	02/01/2024		
3		Explain the Goals, Challenges of International Finance	03/01/2024	03/01/2024	Inquiry & discussion	
4		Locate the Accounting Principles of Balance of Payment	04/01/2024	04/01/2024	Discussion, Q&A	
5		Explain the Components, Business & Management of Balance	09/01/2024	09/01/2024		
6		Summarise the Production & Consumtion of Balance of Payme	09/01/2024	09/01/2024		
7		Interpret Different Monetary Systems	10/01/2024	10/01/2024		
8		Interpret Current Exchange Rate Arrangements	11/01/2024	11/01/2024	Discussion, Q&A	
9		Interpret Flexible Exchange Regimes	16/01/2024	17/01/2024	Discussion, Q&A	
10		Identify Spot Forex Market, Foreign Bank Note Market	16/01/2024	18/01/2024		
11		Calculate the Exchange Rate Quotations	17/01/2024	19/01/2024		
12		Discuss Factors Affecting Exchange Rates	18/01/2024	20/01/2024		
13	2	Explain the Structure of Foreign Exchange Market	23/01/2024	23/01/2024		
14		Explain the Types, Settlement Date Foreign Exchange Market	23/01/2024	23/01/2024	Think, Pair & Share	
15		Calculate Arbitrage Foreign Exchange Market	24/01/2024	24/01/2024	Discussion, Q&A	
16		List Forward Quotations	25/01/2024	25/01/2024		
17		Explain International Parity Relationships	30/01/2024	30/01/2024		
18		Explain International Parity Relationships (continued)	30/01/2024	30/01/2024		
19		Describe Foreign Exchange Rates	31/01/2024	31/01/2024	Discussion, Q&A	
20		Describe Foreign Exchange Rates (continued)	01/02/2024	31/01/2024		
21		Infer Currency Options	08/02/2024	01/02/2024	Case Study	
22		Infer Currency Options (continued)	13/02/2024	06/02/2024		
23		Describe Interest Rate Futures	13/02/2024	06/02/2024	Discussion, Q&A	
24		Describe Interest Rate Futures (continued)	14/02/2024	07/02/2024		
25	3	Define the origin of the Euro Currency Bond Market	15/02/2024	08/02/2024	Inquiry & discussion	
26		Name the Types, Innovation of the Euro Currency Bond Marke	20/02/2024	13/02/2024		
27		Summarise the Competitive advantages, Control & Regulation	20/02/2024	20/02/2024		
28		Define International Equity Market	21/02/2024	20/02/2024	Inquiry & discussion	
29		Define International Equity Market (continued)	22/02/2024	23/02/2024		
30		Define International Equity Investment	27/02/2024	23/02/2024	Case Study	
31		Compare FERA & FEMA	27/02/2024	06/03/2024		
32		Explain the Scope, Singnificance, Role of International Forex N	28/02/2024	12/03/2024	Think, Pair & Share	
33		Compare FDI & FPI	29/02/2024	14/03/2024		
34		Describe Decision & Incremental Cash Flow	05/03/2024	15/03/2024		
35		Describe Cash Flow at Subsidiary & Parent Comany	05/03/2024	16/03/2024	Discussion, Q&A	
36		Explain Techniques, Repatriation of Profits	06/03/2024	18/03/2024		
37	4	Define Forex Risk Management	07/03/2024	18/03/2024	Think, Pair & Share	
38		Explain Portfolio Management	12/03/2024	21/03/2024	Inquiry & discussion	
39		Discuss Arbitrage	12/03/2024	21/03/2024		
40		Discuss Speculation	13/03/2024	22/03/2024		
41		Define International Tax Environment	19/03/2024	26/03/2024	Case Study	
42		Explain Types, Benefits of International Tax Environment	19/03/2024	26/03/2024		
43		Explain Tax Havens	20/03/2024	27/03/2024		
44		Describe Tax Liabilities	21/03/2024	27/03/2024		
45		Describe Review of NPV	26/03/2024	28/03/2024		
46		Describe Option approach	26/03/2024	28/03/2024	Discussion, Q&A	
47		Describe International context	27/03/2024	30/03/2024	Discussion, Q&A	
48		Discuss International Project Appraisal Practices	28/03/2024	30/03/2024		

No. of Lectures Planned : 48　　　　　　　　　　**No. of Lectures Completed :**

Percentage Deviation : NIL　　　　　　　　　　**Percentage Syllabus Coverage :**

Text Books : International Finance, Dipak Abhyankar, Vipul Prakashan

Refernece Books : International Financial Management, P.G. Apte, The McGraw Hill

TRCAC/IP/02/FRM/09　　　　　　　　**WEEKLY WORK REPORT**　　　　　　　　**Revision: A**

Academic Year: 2023-2024

Week No.: 17　　　　　　　　　**Week From: 25-03-2024**　　　　**To: 30-03-2024**

Day & Date	Time	Class/ Div.	Course	Work Report	No. of Students (Present/Total)	Remarks
Monday (25-03-2024)				Holi (Holiday)		Holi (Holiday)
Tuesday (26-03-2024)	07:00-07:50	TYBMS(B)	IF	Lecture 41	18/70	
	07:50-08:40	TYBMS(B)	IF	Lecture 42	18/70	
Wednesday (27-03-2024)	10:00-10:50	TYBMS(B)	IF	Lecture 43	21/70	
	10:50-11:40	TYBMS(B)	IF	Lecture 44	21/70	
Thursday (28-03-2024)	10:00-10:50	TYBMS(B)	IF	Lecture 45	18/70	
	10:50-11:40	TYBMS(B)	IF	Lecture 46	18/70	
Friday (29-03-2024)				Good Friday (Holiday)		Good Friday (Holiday)
Saturday (30-03-2024)	10:00-10:50	TYBMS(B)	IF	Lecture 47	10/70	
	10:50-11:40	TYBMS(B)	IF	Lecture 48	10/70	

33

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COLLEGE OF ARTS & COMMERCE
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Thakur Educational Trust's (Regd.)

Thakur Ramnarayan Educational Campus, S.V. Road, Dahisar (East), Mumbai – 400 068
Tel: 022 2828 1200 | Fax: 022 2828 1300 | www.trcac.org.in

TRCAC/IP/02/FRM/11   **MARK LIST**   **Revision: A**

Academic Year: 2023-24

Class: S.Y.B.M.S.   **Divison: A**   **Semester: IV**   **Course: PTQM**

Roll No.	Internal Assessment I	Internal Assessment II	Assignment/ Journal/ Oral	Average	Overall Performance	Total
	Out of 20 A	Out of 20 B	Out of 20 C	(A+B)/2 or (A+B+C)/3	Out of 5	Out of 25
2205001	13	12		13	0	13
2205004	14	ABSENT		7	3	10
2205006	13	19		16	1	17
2205010	15	19		17	2	19
2205012	13	15		14	0	14
2205017	17	18		18	4	22
2205018	14	16		15	1	16
2205020	13	18		16	2	18
2205021	14	17		16	0	16
2205022	15	17		16	0	16
2205026	12	6		9	1	10
2205027	15	17		16	2	18
2205031	16	19		18	0	18
2205032	15	15		15	0	15
2205035	13	15		14	1	15
2205036	14	16		15	0	15
2205037	17	13		15	1	16
2205039	15	18		17	0	17
2205040	8	8		8	2	10
2205042	16	18		17	3	20
2205043	11	11		11	0	11
2205046	17	19		18	4	22
2205049	13	18		16	2	18
2205050	14	12		13	0	13
2205051	16	18		17	0	17
2205052	11	18		15	0	15
2205058	11	15		13	4	17
2205059	12	ABSENT		6	4	10
2205060	13	19		16	0	16
2205063	ABSENT	15		8	2	10
2205064	14	12		13	0	13
2205069	12	16		14	0	14
2205070	12	14		13	1	14
2205073	16	18		17	0	17
2205075	ABSENT	19		10	0	10
2205077	16	18		17	4	21
2205079	ABSENT	18		9	1	10
2205081	14	18		16	2	18
2205084	13	14		14	0	14
2205088	12	16		14	0	14
2205089	17	19		18	3	21
2205092	15	14		15	3	18
2205093	8	12		10	0	10
2205094	10	19		15	3	18
2205095	11	14		13	0	13
2205096	12	18		15	0	15
2205097	17	18		18	4	22
2205099	14	13		14	0	14

2205101	16	20		18	3	21
2205104	9	18		14	0	14
2205105	10	16		13	3	16
2205106	9	13		11	4	15
2205108	8	6		7	3	10
2205109	9	18		14	0	14
2205110	ABSENT	16		8	2	10
2205111	11	18		15	3	18
2205113	13	ABSENT		7	3	10
2205114	13	14		14	0	14
2205115	13	18		16	3	19
2205118	9	8		9	1	10
2205119	10	ABSENT		5	5	10
2205121	ABSENT	19		10	2	12
2205122	14	18		16	0	16
2205123	8	13		11	3	14
2205124	ABSENT	19		10	0	10
2205125	14	20		17	5	22
2205126	4	16		10	0	10
2205128	16	18		17	3	20
2205132	14	18		16	3	19
2205133	14	17		16	0	16
2205136	11	18		15	0	15
2205137	9	12		11	3	14
2205138	11	18		15	1	16
2205139	8	18		13	0	13
2205140	ABSENT	14		7	3	10
2325145	8	17		13	3	16
2325146	11	18		15	1	16

Signature of Faculty
Date :

TRCAC/IP/02/FRM/11   MARK LIST   Revision: A

Academic Year: 2023-24

Class: S.Y.B.M.S.   **Divison: B**   **Semester: IV**   **Course: PTQM**

Roll No.	Internal Assessment I	Internal Assessment II	Assignment/ Journal/ Oral	Average	Overall Performance	Total
	Out of 20 A	Out of 20 B	Out of 20 C	(A+B)/2 or (A+B+C)/3	Out of 5	Out of 25
2205002	14	11		13	1	14
2205003	14	19		17	2	19
2205005	12	17		15	0	15
2205007	16	17		17	1	18
2205008	16	20		18	2	20
2205009	14	ABSENT		7	3	10
2205011	13	15		14	0	14
2205014	14	18		16	2	18
2205015	13	18		16	0	16
2205016	13	18		16	0	16
2205019	12	10		11	2	13
2205023	14	18		16	0	16
2205024	13	12		13	0	13
2205025	16	13		15	2	17
2205028	14	18		16	3	19
2205029	14	12		13	0	13
2205030	12	16		14	2	16
2205033	14	19		17	3	20
2205034	17	20		19	0	19
2205038	14	20		17	1	18
2205041	13	17		15	4	19
2205044	15	12		14	0	14
2205047	13	17		15	4	19
2205048	14	18		16	0	16
2205053	15	18		17	0	17
2205054	14	17		16	4	20
2205055	13	17		15	0	15
2205056	12	9		11	0	11
2205057	12	16		14	1	15
2205061	8	6		7	3	10
2205062	10	15		13	0	13
2205065	13	15		14	1	15
2205066	9	14		12	0	12
2205067	12	12		12	4	16
2205068	15	12		14	3	17
2205071	14	19		17	5	22
2205072	17	16		17	4	21
2205074	14	15		15	3	18
2205076	11	18		15	1	16
2205078	13	12		13	0	13
2205080	ABSENT	16		8	2	10
2205082	10	14		12	2	14
2205083	ABSENT	18		9	1	10
2205085	15	18		17	1	18
2205086	15	13		14	0	14
2205087	15	19		17	5	22
2205090	15	18		17	5	22
2205091	12	19		16	5	21
2205098	10	19		15	5	20
2205100	11	16		14	4	18
2205102	14	20		17	5	22
2205103	15	19		17	5	22
2205107	12	17		15	0	15
2205116	15	13		14	0	14
2205117	14	18		16	5	21
2205124	ABSENT	ABSENT		ABSENT	0	ABSENT
2205127	9	19		14	1	15
2205134	ABSENT	18		9	4	13
2205135	17	20		19	0	19
2205142	16	17		17	5	22
2205143	ABSENT	8		8	2	10
2205144	16	19		18	5	23
2325147	16	20		18	5	23

63
77

2325148	13	18		16	5	21

Signature of Faculty
Date :

THAKUR Thakur Educational Trust's (Regd.)

THAKUR RAMNARAYAN COLLEGE OF ARTS & COMMERCE

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Tel: 022 2828 1200 | Fax: 022 2828 1300 | www.trcac.org.in

TRCAC/IP/02/FRM/11   MARK LIST   Revision: A

Academic Year: 2023-24

Class: T.Y.B.M.S.   **Divison: A**   **Semester: VI**   **Course: OR**

Roll No.	Internal Assessment I	Internal Assessment II	Assignment/ Journal/ Oral	Average	Overall Performance	Total
	Out of 20 A	Out of 20 B	Out of 20 C	(A+B)/2 or (A+B+C)/3	Out of 5	Out of 25
2103001	19	11		15	0	15
2103003	8	16		12	2	14
2103004	13	14		14	2	16
2103008	9	12		11	2	13
2103010	15	17		16	2	18
2103017	17	10		14	0	14
2103018	12	11		12	3	15
2103021	8	13		10	5	15
2103026	15	14		15	2	17
2103027	9	14		12	0	12
2103029	10	12		11	0	11
2103031	11	11		11	0	11
2103032	8	9		8	3	11
2103033	17	12		15	0	15
2103035	17	9		13	0	13
2103037	12	12		12	0	12
2103039	8	9		9	1	10
2103041	20	14		17	5	22
2103044	15	7		11	2	13
2103045	12	ABSENT		6	4	10
2103046	ABSENT	8		8	2	10
2103048	17	12		15	2	17
2103049	19	15		17	3	20
2103050	13	13		13	0	13
2103052	12	11		11	0	11
2103054	17	20		19	3	22
2103058	8	6		7	3	10
2103061	8	12		10	0	10
2103063	18	13		15	3	18
2103064	18	13		16	2	18
2103065	12	14		13	0	13
2103067	15	10		13	0	13
2103068	15	8		12	0	12
2103069	19	12		15	2	17
2103072	19	9		14	5	19
2103074	18	9		13	0	13
2103076	8	ABSENT		8	2	10
2103078	11	16		14	2	16
2103079	10	9		10	0	10
2103080	18	14		16	0	16
2103081	10	10		10	0	10
2103082	10	11		10	2	12
2103086	ABSENT	10		5	5	10
2103089	18	11		14	2	16
2103091	17	15		16	2	18
2103094	13	13		13	2	15
2103097	10	12		11	0	11
2103101	12	10		11	0	11

2103102	19	11		15	0	15
2103104	17	15		16	5	21
2103105	14	15		15	0	15
2103109	16	15		16	2	18
2103110	15	13		14	0	14
2103113	13	13		13	2	15
2103115	18	15		16	3	19
2103116	18	14		16	3	19
2103117	**ABSENT**	15		8	2	10
2103118	13	6		10	0	10
2103121	16	8		12	0	12
2103122	17	11		14	2	16
2103124	19	16		18	0	18
2103125	14	12		13	0	13
2103127	15	12		13	3	16
2103131	**ABSENT**	**ABSENT**		**ABSENT**	0	**ABSENT**
2103132	17	14		16	2	18
2103135	11	14		12	0	12
2103136	17	**ABSENT**		9	1	10
2103141	**ABSENT**	14		7	3	10
2103142	17	17		17	3	20
2103144	17	14		15	0	15
2203145	18	13		15	5	20
2333147	14	8		11	0	11

Signature of Faculty
Date :

THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE
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Thakur Educational Trust's (Regd.)

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TRCAC/IP/02/FRM/11 **MARK LIST** **Revision: A**

Academic Year: 2023-24

Class: T.Y.B.M.S. **Divison: B** **Semester: VI** **Course: OR**

Roll No.	Internal Assessment I	Internal Assessment II	Assignment/ Journal/ Oral	Average	Overall Performance	Total
	Out of 20 A	Out of 20 B	Out of 20 C	(A+B)/2 or (A+B+C)/3	Out of 5	Out of 25
2103002	8	12		10	3	13
2103005	17	14		16	3	19
2103006	19	11		15	3	18
2103007	9	15		12	0	12
2103009	18	12		15	3	18
2103011	ABSENT	10		10	0	10
2103012	14	7		11	2	13
2103013	13	6		10	0	10
2103014	13	ABSENT		7	3	10
2103015	8	12		10	0	10
2103016	14	ABSENT		7	3	10
2103019	13	13		13	0	13
2103020	19	14		17	5	22
2103022	ABSENT	14		7	3	10
2103028	15	17		16	3	19
2103030	15	15		15	0	15
2103034	14	11		12	0	12
2103036	17	15		16	5	21
2103038	18	9		13	0	13
2103040	6	15		10	2	12
2103042	15	9		12	0	12
2103043	18	14		16	0	16
2103047	15	6		11	0	11
2103051	18	10		14	2	16
2103053	ABSENT	10		5	5	10
2103055	8	10		9	2	11
2103056	16	11		14	2	16
2103059	14	12		13	0	13
2103060	4	12		8	2	10
2103062	19	8		14	5	19
2103066	11	16		13	2	15
2103070	10	11		11	0	11
2103071	11	14		13	3	16
2103073	6	11		9	1	10
2103075	20	11		16	2	18
2103077	12	17		15	3	18
2103083	11	14		12	0	12
2103084	8	ABSENT		8	2	10
2103085	14	10		12	2	14
2103087	11	14		13	5	18
2103088	10	11		10	0	10
2103090	8	14		11	0	11
2103092	20	13		16	0	16
2103093	15	15		15	2	17
2103096	13	13		13	0	13
2103098	15	12		14	3	17
2103099	17	11		14	2	16
2103100	12	10		11	3	14

2103103	14	14		14	4	18
2103106	17	10		13	0	13
2103107	17	14		16	3	19
2103108	18	14		16	0	16
2103111	17	17		17	3	20
2103112	15	16		16	5	21
2103114	19	15		17	3	20
2103119	ABSENT	8		8	2	10
2103120	8	16		12	5	17
2103123	19	13		16	0	16
2103126	17	12		15	0	15
2103128	14	12		13	3	16
2103129	20	14		17	2	19
2103130	20	16		18	0	18
2103133	16	14		15	0	15
2103134	16	14		15	0	15
2103137	19	15		17	5	22
2103138	19	14		16	0	16
2103140	14	14		14	3	17
2103143	19	12		16	0	16
2233146	19	10		15	0	15
2003092	12	13		12	0	12

Signature of Faculty
Date :

TRCAC/IP/02/FRM/11   **MARK LIST**   **Revision: A**

Academic Year: 2023-24

Class: T.Y.B.M.S.   **Divison: B**   **Semester: VI**   **Course: IF**

Roll No.	Internal Assessment I	Internal Assessment II	Assignment/ Journal/ Oral	Average	Overall Performance	Total
	Out of 20 A	Out of 20 B	Out of 20 C	(A+B)/2 or (A+B+C)/3	Out of 5	Out of 25
2103002	12	12		12	3	15
2103005	14	14		14	0	14
2103006	16	11		13	5	18
2103007	15	15		15	0	15
2103009	16	12		14	0	14
2103011	ABSENT	10		10	0	10
2103012	12	7		10	0	10
2103013	13	6		10	0	10
2103014	16	ABSENT		8	2	10
2103015	14	12		13	0	13
2103016	9	ABSENT		9	1	10
2103019	13	13		13	0	13
2103020	15	14		15	5	20
2103022	ABSENT	14		7	3	10
2103028	15	17		16	5	21
2103030	13	15		14	0	14
2103034	8	11		9	1	10
2103036	15	15		15	5	20
2103038	15	9		12	0	12
2103040	17	15		16	0	16
2103042	16	9		13	0	13
2103043	14	14		14	0	14
2103047	13	6		10	0	10
2103051	13	10		11	0	11
2103053	ABSENT	10		5	5	10
2103055	13	10		12	0	12
2103056	13	11		12	0	12
2103059	14	12		13	0	13
2103060	10	12		11	0	11
2103062	11	8		10	5	15
2103066	11	16		13	0	13
2103070	13	11		12	0	12
2103071	13	14		14	5	19
2103073	8	11		10	0	10
2103075	17	11		14	0	14
2103077	12	17		15	0	15
2103083	9	14		11	0	11
2103084	8	ABSENT		8	2	10
2103085	12	10		11	0	11
2103087	16	14		15	5	20
2103088	13	11		12	0	12
2103090	8	14		11	0	11
2103092	12	13		12	0	12
2103093	17	15		16	5	21
2103096	16	13		15	0	15
2103098	12	12		12	5	17
2103099	10	11		11	0	11
2103100	13	10		12	5	17
2103103	15	14		14	5	19
2103106	11	10		10	0	10
2103107	15	14		15	5	20
2103108	13	14		14	0	14
2103111	14	17		15	3	18
2103112	15	16		16	5	21
2103114	16	15		15	5	20
2103119	ABSENT	8		8	2	10
2103120	14	16		15	5	20
2103123	11	13		12	0	12
2103126	14	12		13	0	13
2103128	15	12		14	0	14
2103129	16	14		15	3	18
2103130	15	16		15	0	15
2103133	17	14		16	0	16
2103134	15	14		14	0	14
2103137	12	15		14	0	14
2103138	13	14		13	0	13
2103140	14	14		14	5	19
2103143	14	12		13	0	13
2233146	12	10		11	0	11
2003092	9	13		11	0	11

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42

43

Signature of Faculty
Date :

THAKUR

Thakur Educational Trust's (Regd.)
THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE
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TRCAC/IP/02/FRM/13   **LEAVE LOAD ADJUSTMENT**   **Revision: A**

Academic Year: 2023-24

| Sr. No. | Date | Time | Load Assigned | | | Person to whom load is assigned | | Load Compensated | | | | | Person whose period is taken to compensate | |
			Class/ Div.	Course		Name	Signature	Date	Time	Class/ Div.	Course (As per Time Table)		Name	Signature

44

THAKUR TRUSTS

Thakur Educational Trust's (Regd.)

THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE
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TRCAC/IP/02/FRM/12   **EXAMINATION RESULT ANALYSIS**   Revision :A

Academic Year: 2023-24   **Divison: A**   **Semester: IV**

Class: SYBMS   **Course: Production & Total Quality Management**

Examination	Appeared	Absent	No. of Students Passed 60% - 75% A	Above 75% B	Total C	Percentage Performance 60% - 75% A	Above 75% B	Total C	Remarks
IA-1	70	7	35	12	69	50.00%	17.14%	98.57%	
IA-2	73	4	20	48	71	27.40%	65.75%	97.26%	

Academic Year: 2023-24   **Divison: B**   **Semester: IV**

Class: SYBMS   **Course: Production & Total Quality Management**

Examination	Appeared	Absent	No. of Students Passed 60% - 75% A	Above 75% B	Total C	Percentage Performance 60% - 75% A	Above 75% B	Total C	Remarks
IA-1	59	5	42	9	59	71.19%	15.25%	100.00%	
IA-2	61	3	15	42	60	24.59%	68.85%	98.36%	

Academic Year: 2023-24

45

Class: TYBMS **Divison: A** **Semester: VI** **Course: Operations Research**

Examination	No. of Students		Passed			Percentage Performance			Remarks
	Appeared	Absent	60% - 75%	Above 75%	Total	60% - 75%	Above 75%	Total	
			A	B	C	A	B	C	
IA-1	67	5	21	29	67	31.34%	43.28%	100.00%	
IA-2	68	4	36	6	64	52.94%	8.82%	94.12%	

Academic Year: 2023-24
Class: TYBMS **Divison: B** **Semester: VI** **Course: Operations Research**

Examination	No. of Students		Passed			Percentage Performance			Remarks
	Appeared	Absent	60% - 75%	Above 75%	Total	60% - 75%	Above 75%	Total	
			A	B	C	A	B	C	
IA-1	66	4	22	28	63	33.33%	42.42%	95.45%	
IA-2	66	4	37	7	63	56.06%	10.61%	95.45%	

Academic Year: 2023-24
Class: TYBMS **Divison: B** **Semester: VI** **Course: International Finance**

Examination	No. of Students		Passed			Percentage Performance			Remarks
	Appeared	Absent	60% - 75%	Above 75%	Total	60% - 75%	Above 75%	Total	
			A	B	C	A	B	C	
IA-1	66	4	41	12	63	62.12%	18.18%	95.45%	
IA-2	66	4	37	7	63	56.06%	10.61%	95.45%	

46

Thakur Educational Trust's (*Regd.*)

THAKUR RAMNARAYAN
COLLEGE OF ARTS & COMMERCE

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TRCAC/IP/02/FRM/14

Revision: A

*EXTRA LECTURE/ REMEDIAL WORK REPORT

Academic Year: 2023-24

Sr. No.	Date	Time	Class/ Div.	Course	Topics Covered	Total No. of Students Attended	Purpose
1	14/03/2024	10:50-11:40	TYBMS (B)	OR	Balance & Unbalance of Transportation Problem	23	Extra Lecture (Revision)
2	19/03/2024	10:50-11:40	SYBMS (A)	PTQM	Goals of 6 Sigma	38	Extra Lecture (Revision)
3	20/03/2024	07:00-07:50	TYBMS (A)	OR	Theory questions	9	Extra Lecture (Revision)
4	20/03/2024	07:50-08:40	TYBMS (A)	OR	Theory questions	9	Extra Lecture (Revision)

48

*Extra lecture means over and above the number of lectures planned in teaching plan.

49

THAKUR EDUCATIONAL TRUST's (Regd.)

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Tel: 022 2828 1200 | Fax: 022 2828 1300 | www.trcac.org.in

TRCAC/IP/02/FRM/15　　　**INDIVIDUAL RECORD**　　　**Revision: A**

Academic Year: 2023-24

1. Co-curricular/Extra- curricular/Extension Activities Attended

Date	Event	Organising Agency	Venue
15/12/2023	Samagra: A Management Development Tra	IQAC	Seminar Hall
11/01/2024	Launch of BAMMC festival - Darbar	BAMMC	Ground floor
20/01/2024	BAMMC festival - Darbar	BAMMC	College Campus
24/01/2024 & 25/01/2024	I.T. & C.S. festival - Zettaabite	I.T. & C.S.	College Campus
06/03/2024	Women Empowerment Wellness Seminar	WDC	Seminar Hall
11/03/2024	Webinar on IPR & Patents, Design Filing	RDC	Online platform

2. Co-curricular/Extra- curricular/Extension Activities Organised

50

Date	Event	Organising Agency	Venue
13/01/2024	Assisted in organising commerce fest - CO	B.Com, B.Com (A&F)	College campus
03/02/2024	Conducted a training session EMPLOYABL	P.H.E.	Room No: 304
10/02/2024	Parent-Teacher Meeting of F.Y.B.M.S.	T.L.P.	Room No: 902
26/03/2024	PPT (Ravi sir) - NEP Implementation	-	Seminar Hall

3. Leave Record

Date	Type of Leave	Reason	Details of Documents Submitted
09/12/2023	L.W.P.	Not well	-
15/01/2024	L.W.P.	Not well	-
16/01/2024	L.W.P.	Not well	-

4. Paper Setting Record

Examination	Course	Class	Date

51

	IA-I	Production & Total Quality Management	SYBMS (Div-A & B)		16/01/2024
	IA-I	Operations Research	TYBMS (Div-A & B)		24/01/2024
	IA-I	International Finance	TYBMS (Div-B)		24/01/2024
	Sem-End	Production & Total Quality Management	SYBMS (Div-A & B)		11/03/2024

5. Paper Assessment Record

Examination	Course	Class	No. of Papers Assessed
IA-I	Production & Total Quality Management	SYBMS (Div-A & B)	133
IA-I	Operations Research	TYBMS (Div-A & B)	134
IA-I	International Finance	TYBMS (Div-B)	66
Sem-End	Production & Total Quality Management	SYBMS (Div-A & B)	140
University Exam	Operations Research	TYBMS (Div-A & B)	216
University Exam	International Finance	TYBMS (Div-B)	105

52

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NOTES

Mr. Vaqar Bubere

Date	Event	Topic	Class/Subject

53

Syllabus Coverage

THAKUR RAMNARAYAN COLLEGE OF ARTS & COMMERCE
Thakur Educational Trust's (Regd.)
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Revision A

SYLLABUS COVERAGE

Program- Bachelors of Commerce					Academic Year : 2023-24						Date From- 27/11/2023 to 29/02/2024
Sr. No.	Class	Semester	Subject	Name of the Faculty	No. of Lectures (F.Y., S.Y. & T.Y. 27th November 2023 to 29th February 2024)			Total no. of units assigned in the syllabus	Units Covered	Total % of Syllabus covered	Remarks
					Planned Lectures (PL)	Conducted Lectures (CL)	% (CL/PL)*100	A	B	(B/A)*100	
1	F.Y. B. Com (Div A)	II	Accountancy and Financial Management - II	Mrs. Nisha Kekan	48	52	108.3	4	4	100	Lecture taken in the absence of faculties
2			Commerce - II	Ms. Ruhi Main	36	25	69.4	4	3	75	Lectures missed due to leave and changes in timetable due to board exam
3			Business Economics - II	Ms. Reenu Yadav	29	32	110.3	4	3.5	87.5	Extra lecture taken in the absence of faculties
4			Business Communication-II	Ms. Aniushka Joshi	36	27	75.0	3	2.5	83.33	Lectures missed due to leave and changes in timetable due to board exam
5			Environmental Studies-II	Ms. Pooja Choudhary	32	34	106.3	5	4.5	90	Extra lecture taken in the absence of faculties
6			Foundation Course - II	Ms. Ankita Tiwari	33	30	90.9	5	4.2	84	Lectures missed due to leave and changes in timetable due to HSC exam
7			Mathematical and statistical Techniques-II	Mr. Dhananjay Singh	45	33	73.3	4	3	75	Lectures missed due to leave and changes in timetable due to HSC exam
8	F.Y. B. Com (Div B)	II	Accountancy and Financial Management - II	Mrs. Nisha Kekan	48	51	106.3	4	4	100	Lecture taken in the absence of faculties
9			Commerce - II	Ms. Ruhi Main	36	22	61.1	4	3	75	Lectures missed due to leave and changes in timetable due to board exam
10			Business Economics - II	Ms. Reenu Yadav	36	41	113.9	4	4	100	Extra lecture taken in the absence of faculties
11			Business Communication-II	Ms. Aniushka Joshi	36	25	69.4	3	2.4	80	Lectures missed due to leave and changes in timetable due to board exam
12			Environmental Studies-II	Ms. Pooja Choudhary	32	34	106.3	5	4.5	90	Extra lecture taken in the absence of faculties
13			Foundation Course - II	Ms. Ankita Tiwari	32	28	87.5	5	4	80	Lectures missed due to leave and changes in timetable due to HSC exam
14			Mathematical and statistical Techniques-II	Mr. Dhananjay Singh	45	34	75.6	4	3	75	Lectures missed due to leave and changes in timetable due to HSC exam
15	S.Y. B. Com (Div A)	IV	Accountancy and Financial Management - IV	Mrs. Nisha Kekan	41	44	107.3	5	4.5	90	Lecture taken in the absence of faculties
16			Financial Accounting and Auditing - Auditing	Ms. Sarita Chaurasiya	36	31	86.1	4	3.1	77.5	Lectures missed due to change in time table for HSC exams and leaves taken will be compensated in March
17			Commerce - IV	Ms. Ankita Tiwari	31	29	93.5	4	3.2	80	Lectures missed due to leave and changes in timetable due to HSC exam
18			Business Economics - IV	Ms. Neha Sawant	33	27	81.8	4	3.5	87.5	Lectures missed due to change in time table for HSC exams and leaves taken will be compensated in March
19			Advertising - II	Ms. Ruhi Main	36	27	75.0	4	3.5	87.5	Lectures missed due to leave and changes in timetable due to board exam
20			Foundation Course - IV (Contemporary Issues)	Ms. Pooja Choudhary	31	25	80.6	4	2.8	70	Lecture missed due to leave taken and will be compensated in march month.
21			Business Law - II	Mr. Amit Trivedi	40	39	97.5	4	3.2	80	Lectures missed due to change in time table for HSC exams and leaves taken will be compensated in March

#	Class	Sem	Subject	Faculty							Remarks
22			Accountancy and Financial Management - IV	Mrs. Nisha Kekan	46	47	102.2	5	5	100	Lecture taken in the absence of faculties
23			Financial Accounting and Auditing - Auditing	Ms. Sarita Chaurasiya	35	25	71.4	4	3	75	Lectures missed due to change in time table for HSC exams and leaves taken will be compensated in March
24			Commerce - IV	Ms. Ankita Tiwari	33	26	78.8	4	2.8	70	Lectures missed due to leave and changes in timetable due to HSC exam
25	S.Y. B. Com (Div B)	IV	Business Economics - IV	Ms. Neha Sawant	30	22	73.3	4	3	75	Lectures missed due to change in time table for HSC exams and leaves taken will be compensated in March
26			Advertising - II	Ms. Ruhi Main	36	28	77.8	4	3.5	87.5	Lectures missed due to leave and changes in timetable due to board exam
27			Foundation Course - IV (Contemporary Issues)	Ms. Pooja Choudhary	31	30	96.8	4	3.3	82.5	Extra lecture taken in the absence of faculties
28			Business Law - II	Ms. Amit Trivedi	40	39	97.5	4	3.2	80	Lectures missed due to change in time table for HSC exams and leaves taken will be compensated in March
29			Financial Accounting and Auditing IX - Financial Accounting	Ms. Sarita Chaurasiya	46	40	87.0	5	3.9	78	Lectures missed due to change in time table for HSC exams and leaves taken will be compensated in March
30			Financial Accounting and Auditing X - Cost Accounting	Mr. Ajay Gupta	46	37	80.4	6	5	83.33	Lectures missed due to Leave and change in time table for HSC exams.
31	T.Y. B. Com (Div A)	VI	Commerce - VI	Ms. Ruhi Main	36	26	72.2	4	3	75	Lectures missed due to leave and changes in timetable due to board exam
32			Business Economics - VI	Ms. Ranjani Shukla	36	33	91.7	4	3.5	87.5	Lecture missed due to absence will be compensated in the first week of March.
33			Export Marketing - II	Ms. Ankita Tiwari	32	33	103.1	4	3.6	90	Load adjustment of absent of faculties
34			Direct & Indirect Taxation - II	Ms. Nisha Kekan	48	42	87.5	4	3	75	Lectures missed due to change in time table for HSC exams.
35			Financial Accounting and Auditing IX - Financial Accounting	Ms. Sarita Chaurasiya	45	38	84.4	5	3.9	78	Lectures missed due to change in time table for HSC exams and leaves taken will be compensated in March
36			Financial Accounting and Auditing X - Cost Accounting	Mr. Ajay Gupta	47	43	91.5	6	5	83.33	Lectures missed due to Leave and change in time table for HSC exams.
37	T.Y. B. Com (Div B)	VI	Commerce - VI	Ms. Ruhi Main	36	24	66.7	4	3	75	Lectures missed due to leave and changes in timetable due to board exam
38			Business Economics - VI	Ms. Ranjani Shukla	33	33	100.0	4	3.5	87.5	
39			Export Marketing - II	Ms. Ankita Tiwari	33	32	97.0	4	3.5	87.5	Lectures missed due to leave and changes in timetable due to HSC exam
40			Direct & Indirect Taxation - II	Mr. Darshan Kantelia	46	40	87.0	6	4	66.67	Lectures missed due to change in time table for HSC exams.

Prepared By
Mrs. Nisha Kekan
Programme Co-ordinator
Date: 04/03/2024

Checked By
Mr. Rasshid Shaikh
TLP Process Owner
Date: 04/03/2024

MUMBAI
400 062
Thakur Ratnnarayan College Of Arts and Commerce

Approved By
Dr. Ravish R. Singh
Principal
Date: 04/03/2024

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- To Provide Higher Secondary Education in Arts and Commerce Stream as per Curriculum of Maharashtra State Board of Secondary and Higher Secondary Education, Pune

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Expiry Date: 05/02/2024

Shashi Nath Mishra
Head IRQS

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